

GOVERNANCE

DECISION SHEET

STAFF GOVERNANCE COMMITTEE - MONDAY, 9 SEPTEMBER 2024

Please let the Committee Officer know as soon as possible if you do not agree with any action proposed in this decision sheet. These are decisions of the Committee and there is an expectation that action will be taken. If for any reason it is apparent that you will not be able to act on these instructions in full or in part or that there will be a delay, please let the Committee Officer know as it may be necessary to advise the Committee or seek further instructions from the Committee.

	Item Title	Committee Decision	Cluster Required to take action	Officer to Action
3.1	<u>Declarations of Interest and Transparency Statements</u>	The Committee resolved: to note the transparency statements made by Councillor Clark as a member of UNITE and Councillors Bonsell and Thomson as members of UNISON.	Governance	S Dunsmuir
5.1	<u>Minute of Previous Meeting of 24 June 2024</u>	The Committee resolved: to approve the minute as a correct record.	Governance	S Dunsmuir
6.1	<u>Committee Business Planner</u>	The Committee resolved: (i) in relation to item 9 (Supporting Attendance and Wellbeing Policy), to note that officers had advised that work was ongoing in relation to improving the approach to managing absence, and therefore an update report would be provided to Committee in November, with the Policy to be presented to a meeting in 2025 for approval; (ii) to agree to remove items 12 (Managing Substance Misuse Policy)	People & Citizen Services Governance Governance	I Newcombe S Dunsmuir for planner R McKean for info S Dunsmuir for planner

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9.3	<u>Policies for People Update - CORS/24/259</u>	<p>The Committee resolved:</p> <p>(i) to note the updated data provided regarding the usage and application of the policies; and</p> <p>(ii) to note the improvement actions planned to improve progress on timescales for employee relations casework across the organisation within a joint action plan.</p>	People & Citizen Services	S Robb

If you require any further information about this decision sheet, please contact Stephanie Dunsmuir, email sdunsmuir@aberdeencity.gov.uk